

GOVERNMENT OF ANDHRA PRADESH
GENERAL ADMINISTRATION (MC) DEPARTMENT

U.O.Note.No.97462/MC/2004-62,

Dated : 14.02.2007.

Sub : PUBLIC SERVICES – Six Point Formula – Andhra Pradesh Public Employment (Organization of Local Cadres and Regulation of Direct Recruitment) Ordrs, 1975 – Further instructions on the implementation of Presidential Order, 1975 and G.O.Ms.No.610, GA (SPF-A) Dept., dt: 30.12.1985 and One Man Commission (SPF) recommendations – Issued.

- Ref: 1) G.O.Ms.No.674, GA (SPF-A) Dept., Dated : 20.10.1975.
2) G.O.P.No.728, GA (SPF-A) Dept, Dated : 1.11.1975.
3) G.O.P.No.729, GA (SPF-A) Dept, Dated : 1.11.1975.
4) G.O.MS.No.610, GA (SPF-A) Dept, Dated : 30.12.1985.
5) G.O.Ms.No.270, GA (SPF-A) Dept, Dated : 25.06.2001.
6) G.O.Ms.No.548, GA (MC) Dept, Dated : 04.10.2006.
7) Circular Memo.No.97462/MC/2004-50, GA (MC) Dept, Dt: 04.10.2006.
8) U.O.Note.No.97462/MC/2004-56, GA (MC) Dept, Dated : 17.11.2006.

Instructions were issued on "Inter Local Cadre Transfers" of the employees in terms of para 5 (2) of the Presidential Order, 1975 republished vide the G.O. 1st cited and a format is communicated in the reference 8th cited to be used for sending the proposal for the concurrence of the GA (SPF) Dept. It is further considered necessary to revise the format in supersession of the format issued in reference 8th cited above. The revised format is as follows:

FORMAT

01	Name of the post to which transfers is sought for	
02	Unit of Appointment for this post:- District/ Zone	
03	Cadre strength of the post to which transfer is sought for:	
04	Number of non-locals physically working:	
05	Permissible number of transfers in this cadre in accordance with para 2 (H) of Circular Memo.No.97462/MC/2004-50, Dt: 4.10.2006 within the prescribed ceiling:	
06	The transfers already effected during the current financial year in this cadre:	
07	The number of transfers which can still be effected during current financial year in accordance with para 2 (H) of circular Memo No.97462/MC/2004-50, Dt: 04.10.2006.	

2. The Administrative Department concerned shall keep in view the instructions/orders issued by Finance Department while processing the proposals for Inter Local Cadre Transfers. They shall obtain concurrence of GA (SPF) Dept., before issue of final orders in the matter.

J.HARINARAYAN
CHIEF SECRETARY TO GOVERNMENT

To
All Departments of Secretariat.

//Forwarded; By Order//

Transfers under Six – Point Formula

Form to be filled in regard to Transfer from one cadre to another sought under para 5(2) (c) and (d) of the Presidential Order.

1. Name of the individual seeking transfer ..
2. Post held and date from which held ..
3. Local cadre to which he / she belongs ..
4. Local cadre to which transfer is sought ..
5. Is the transfer sought on account of non-availability of qualified and suitable persons under para 5 (2) (c) and if so, the details thereof should be given. Please see note (a) in the reverse. ..
6. Is the transfer sought in public interest under para 5 (2) (c) Please see note (a) on the reverse. ..
7. If in public interest, -
 - a) Is it on account of ACB/ Departmental enquiry the transfer Being only for a temporary period – Until the enquiry is over, if so, give details of enquiry and the period for which the transfer is sought; or ..
 - b) Is it on account of spouses being Brought to one place, in which case The transfer will be permanent. ..
8. If the transfer sought is on account of spouses being brought to one place, nature and place of employment of the spouse. i.e., whether the spouse is working in, -
 - a) State Government ..
 - b) Central Government ..
 - c) State Public Sector ..
 - d) Central Public Sector ..
9. Is the transfer sought on reciprocal basis? If so, the details thereof under 5 (2) (c) should be given. Please see note (b) below. ..
10. Whether there is a clear vacancy in the local cadre which he / she is seeking transfer. ..
11. Whether the feeder category is going to be affected seriously, if the request is agreed to. ..
12. Remarks of the Department ..
 - a) Does the application fulfil the conditions laid down under Presidential Order ..
 - b) If not, the reasons for referring the case to GAD ..

NOTE (a)/ PARA 5(2) (c) : The transfer of a person from one local cadre to another local cadre is permissible where no qualified or suitable person is available in the latter cadre or where such transfer is otherwise considered necessary in the public interest, being ACB/ Departmental enquiry and transfer of spouses.

NOTE (b)/ PARA 5(2) (c) : The transfer of a person from one local cadre to another local cadre is permissible on a reciprocal basis, subject to the condition that the person so transferred shall be assigned seniority in the later cadre with reference to the date of his transfer to that cadre.